

To: All Hawaiian Swimming LSC Members
Subject: April 1, 2001 Board of Directors Minutes

1. The Hawaiian Swimming Board of Directors met on Sunday, April 1, 2001 at Chaminade University. Those present were Robin Flanagan, Ken Suenaga, Kathy Fay, Gale Wilson, Ellen Wrynn, Lynette Chew, Allen Shishido, Kenny Chew, Jane Suenaga, Brett Phillips, Barbara Kopra, Char Tester, Fred Tester, Adele Wada, and Stan Wada.
2. The meeting was called to order at 1:20pm.
3. The Minutes from the February 28, 2001 were amended to correct Keith Arakaki's name. The minutes were approved as amended.

4. New Business

- a. Keith Arakaki submitted a request for approval of purchase of Adobe software to facilitate placing information on the LSC website. The cost is \$250. A motion was made and seconded to purchase the software with money to come from the administrative funds. The motion passed. Keith is donating expenses associated with maintaining the website as well as his time.
- b. A motion was made, seconded and approved to make a \$100 donation from Hawaiian Swimming in the memory of Tammy Tye, the UH swimmer who was killed recently in an automobile accident.
- c. Robin received a request from Masters Swimming for assistance when they host the Masters Championships in May 2002. Volunteers and officials will be needed. It was suggested that they solicit volunteers from the community to time. One thing the LSC can do is to adjust the age group schedule to avoid conflict with this meet. Robin will respond that the LSC will keep the dates open to avoid conflict for officials. Once the dates are confirmed we will make officials and the swimming community aware of the need for help.

5. Committee Reports

- a. **Club Development and Adaptive swimming**-Char Tester. Char went to a meeting at sectionals representing Hawaiian swimming. She also went to Chicago for a disability meeting. There is a new chair. They are moving toward using pamphlets rather than a rulebook. The Disability Championships will be held in Phoenix in June. Char asked if everyone who asked for a Toolbox received one. Kim Holmes is the new contact in Colorado. She will be at Maui for Zones. Call her if you have questions when using the Toolbox.
- b. **Registration** - Lynette Chew. The March 29 report is attached. LJA Aquatics information is also attached. For CPR certification, coaches have to take Heart Saver Plus to meet the requirement. If card says only Heart Saver it will not suffice. Those who have lifeguard certification can take just the written test. EMP America Medica first aid is not acceptable for CPR. A coach can pick up checkin sheets at a meet with a non-athlete card if he/she has the missing certification information with them. If coaches are waiting for results of the coaches' test, they should contact ASCA.
Anyone who has made changes to administrative staff; coaches, president, mail to, etc. should provide written notification with the new club roster to Lynette.
- c. **Treasurer**-Gale Wilson. The current checking account balance is \$60,699.12. Gale deposited the Senior Swimming funds of about \$8000, which shows as income this month. Gale will set up a separate

Quicken account for senior swimming. Gale needs the last 5 years' tax returns to complete the 990 form. She is waiting for feedback on draft articles of incorporation from the attorney. Gale requested that committee chairs start working on submitting expenses for next year's budget. Gale has received the Zone Fund fees from the PCA Invitational and will check to see if other clubs who have held invitationals recently have paid.

d. Safety - Dexter Lee. Absent

e. Coaches' rep-John Flanagan. Absent

f. Senior committee- Kenny Chew. Kenny is working on guidelines and objectives for the senior program. He submitted proposed dates for the Long Course season. There will be four meets plus champs. Kenny asked if any team would be interested in hosting a senior meet. The details have not yet been worked out as to reimbursement to teams. Also, he is looking for pools if a team could let senior swimming host at their pool.

g. Age Group - Fred Tester. At the Non-classified meet at Kaneohe on March 31, the computers worked well. Thanks to Mark Eckert for solving the problems. On April 8 there is a west non-classified meet at Pearl City. A Distance meet is planned for Pearl Harbor on April 28 or 29. Robin thanked KSA and HIST teams for the work they did setting up at the March 31 meet.

- A motion was made and seconded to raise the instate transfer fee from \$1 to \$10 effective 5/1/01. The motion was amended to cover both instate and out of state transfers. There were four votes in favor; six opposed; The motion failed.
- A motion made and seconded to establish transfer fees as \$10 for out of state transfers and \$5 for in state transfers. The motion was amended to be \$10 for out of state transfers without a card; \$5 for out of state transfers with a card; \$5 for instate transfers. The vote was 8 in favor; none opposed; The motion passed.
- The entry fees for next season were discussed. Currently, they are \$2.25 for each swimmer and \$2.20 per relay at non-classified meets and distance meets; \$1.75 for individual events and \$6.25 for relays at invitationals; A motion was made and seconded to raise the fees to \$2.50 per swimmer/\$2.40 per relay for non-classified meets; \$1.85 per event/\$6.40 per relay for invitationals; \$2.50 per swimmer for distance meets, effective September 1, 2001. The vote was seven in favor; none opposed; 3 abstentions. The motion passed.
- The draft schedule for next season was distributed. At the next meeting the final schedule will be discussed and a vote taken on the final schedule. Fred will add senior meet dates when he gets them. It was noted that the Oregon LSC sends out bid applications for teams to indicate what meet dates they will take. A motion was made and seconded to send bid applications to teams prior to bid meeting. The vote was. 8 for; 3 abstentions; The motion passed; The exact format will be discussed at next meeting.

It was noted that some teams are doing incorrect time conversions. Coaches must be sure to use the default conversion in Team Manager when converting times. If there are questions, call Fred Tester.

- A motion was made and seconded to request the age group committee to investigate and recommend fines for teams canceling a meet that they had previously been awarded. Six for; 2 opposed; two abstaining; The motion passed;

h. Awards - Ellen Wrynn. Ellen proposed using the same medal design as last year. There are 225 medals left over from last year. She proposed that medals be shipped directly to the Big Island to Jon Hayashida at HAQ. Robin will ask the swimmers' representatives about using different, unique trophies for the individual swimmer awards. It was recommended that the team trophies be ordered on the Big Island to avoid shipping charges from Oahu. We need to look into awards other than ribbons for the older swimmers. We will ask the swimmers' representatives for input.

i. Big Island representative - Barb Kopra. Nothing to report.

j. Maui representative - Allen Shishido. The Maui Mayor is proposing to provide a sports dormitory for visiting teams from other islands. The board felt that Oahu teams would be interested in utilizing the dormitory. MAGSA approved Allen as the LSC rep.

k. Zones - Allen Shishido. The pool is ready and the scoreboard should be completed by the beginning of June. April 21 is the first age group meet to test out the pool. There will also be one in May.

The Zones meet notice is almost ready.

Caterers are providing meals for the visiting teams. Two caterers are claiming that Hawaiian Swimming prefers them. Kanara is the preferred caterer. She wants to serve the box lunch outside of community center to avoid the fee. Alan will suggest a fee of \$.25 per lunch rather than \$.50 per lunch. The cost of the programs will be \$8 including psych sheets. The donation schedule and information for advertisers is attached to these minutes.

The Maui and Hilo computers tested well at the Aulea Invitational. Fred has the cables.

l. NRT - Adele Wada. Verification form is attached.

6. New Business (continued):

- a. Meeting at Mayors office - Ken Suenaga. There will be testimony concerning the Oahu regional park and the effort to get a world class pool there. He urged everyone to submit written testimony to Mayor Harris. The next meeting is April 25 at 6pm. Interested parties can email the city council. A separate web page has been established for this effort. The Mililani and Pearl City pools are now on hold because of the regional pool.
- b. Christine Phillips was the 4th highest fundraiser in the nation for the 2000 Swimathon. She will be traveling to Colorado in May to receive her recognition.
- c. Eight applications were received for Zone coach. The coaches whose teams were in the rotation all declined We received 5 applications for head coach and 3 applications for assistant. We need three to five coaches depending on how many swimmers go. The Coaches reps will make a recommendation to the board at next months meeting as to which coaches should be selected.
- d. The Forum on the senior and age group programs will be held Sunday, May 6 from 9am to 5pm with a break for lunch at Chaminade. It is recommended that coaches and one club representative from each team attend. Lunch will be provided for those who signup. Registration forms will be emailed to teams. A motion was made and seconded to pay the airfare for the head coach or assistant coach from each neighbor island team to attend. The motion was approved. If you have topics for Robin to put on agenda, email them to her.

7. The next meeting will tentatively be June 3 at 1pm at Chaminade.

The Bid meeting will be held at the end of June or early July.

8. Total convention expenses were \$4810.

9. Gale has received no invitational fees from the Koolau Invitational or Kamehameha Invitational. Gale will follow-up with these two teams.

The meeting was adjourned. 4:40pm.

Respectfully submitted,

Kathy Fay
Secretary