

LSC Board Meeting Minutes
Chaminade University
Nov. 23, 2003

Present: Ken Suenaga, Gale Wilson, Dave Coleman, Lynette Chew, Lisa Hendrickson, Kelsey Kawano, Chelsea Nagata, Nikoya Collier, Steve Borowski, Jon Hayashida, Jane Suenaga, Pat Takeshita, Gwenn Tomiyoshi, Char Tester.

- I. Chairman Ken Suenaga called the meeting to order at 10:40 a.m.
- II. Minutes of October 12, 2003 House of Delegates Meeting were approved.
- III. Treasurer's Report – Gale Wilson
 - A. The treasurer's report was circulated. The board held a discussion whether to subsidize the Senior Program swim travel expenses for coaches. After further discussion, a motion was made not to subsidize the Senior Swim travel expenses, for coaches to national's and sectional meet. The LSC Board unanimously approved the motion.
- IV. **Committee Reports:**
 - A. Administrative Vice-Chair - Vacant
 - B. Senior Vice Chair – Brian Lee (absent)
 - C. Finance Vice Chair – Vacant
 - D. Age Group Vice Chair – Jon Hayashida
 - 1. The meet notice for the upcoming State Short Course Championship is on the web, with early start times. A requirement that needed to be adjusted was to schedule the meet start time according to Hawaii County employees work schedule. Meet start times are as follows:

Friday, December 19, 2003
Timed Finals Warm-up: 4:00pm/ Start: 5:00pm

Saturday, December 20, 2003
Prelims Warm-up: 7:30am/ Start: 8:30am
Finals Warm-up: 2:00pm/ Start: 3:00pm

Sunday and Monday, December 21-22, 2003
Prelims Warm-up: 7:00/ Start: 8:00am
Finals Warm-up: 12:00pm/ Start: 1:00pm

As a result of the early start times coaches are reminded to confirm their scratches early.
 - E. Coaches Rep – Steve Borowski, Jon Koshiba (absent)
 - 1. Gave update of State Championship meet.
 - 2. Kona Aquatics trying to acquire tarps for teams to use.
 - F. Athletes Representative – Chelsea Nagata and Nikoya Collier
 - 1. A web page is being established for swimmers under Hawaiian Swimming and is on the Xanga web page. If a swimmer is a non-member of Xanga, they can go to www.xanga.com/hawaiianswimming to acquire swim information.
 - 2. Nikoya Collier thanked the LSC Board for sending her to convention, and reported she attended the following seminars for swimming: Rules and Regulations, Disability about Swimming, How to promote Swimming in the Community, there was emphasis on getting more males into swimming and recruiting more participation.
 - G. Registration Membership Coordinator – Lynette Chew
 - 1. As of November 23, 2003, there are 634 Regular Swimmers registered, 50 Individual Non-Athletes (16 other, 19 coaches, 15 officials), 9 Clubs, and 3 Outreach.
 - 2. There is a new address for the Kona club.
Aquatic Development
Robert Alan May
83-1011 Kahula Place
Capt. Cook, Hawaii 96704

H. Technical Planning – Ron Tsuchiya

1. Ron reported that he's looking into pool depth concerns, push off wall starts and converting time standards to accommodate wall starts. Discussion was held by the board on how to convert water start times. A suggestion was made to contact Hytek, to assist in creating a time standard conversion reference, however USA Swimming in Colorado suggested that our local LSC develop its own water start conversion time standards. A question was raised for clarification, if we establish our own water start time standard is there a possibility to adjust the times to qualify for zones, nationals and sectionals. The LSC chair will get clarification from John Kinney in Colorado.

I. Safety Coordinator Chair – Dexter Lee (absent)

J. Records Coordinator – Lynn Asaoka (absent)

K. Adaptive Chair/Club Development – Char Tester

1. Char notified the board that in January 2004 she would be attending an Adaptive Workshop in Colorado Spring.
2. USA Swimming is hiring additional people to help work on Club Development. Char will report to the board with additional information at the next meeting.

L. Top 16 Coordinator – Lisa Hendrickson

1. November 23, 2003 was the final day to make changes for Top 16 2002 –2003. Pending arrival of certificates, swimmers will be awarded their certificates at the State Short Course Championship.

M. Officials Chair – Dave Coleman

1. Dave and Char Tester held a clinic on Maui, where a cadre of officials has been established.
2. Smaller clinics have been held on Oahu, and additional clinics will be forthcoming.
3. A concern was raised to the official's chair, regarding a team that did not scratch the swimmers from their events, which prolonged the meet. The official's chair advised the board that a classified/non-classified meet is a meet management procedure that works only if coaches cooperate. Penalties are not assessed if a coach does not scratch all of his/her swimmers from the meet. It was suggested that the Coaches Rep. address this concern with the coaches.

N. Outer Island Representative:

Maui Rep. (Kelsey Kawano) – The Maui Rep. advised the board that they would not be adding a last chance meet to their schedule. There are also two or three people who are interested in becoming referees.

Big Island Rep. (Barbara Kopra – absent)

V. Old Business:

- The LSC Chairman thanked Lynette Chew and Jane Suenaga for updating the Rules and Regulations document for Hawaiian Swimming. Discussion and amendments were made to the Rules and Regulation, which the board approved unanimously. The updated Rules and Regulations will be posted on the website for teams to review and will be presented to the General Membership for approval in January.
- Procedure for selection of Hawaiian Swimming representatives attending the Oceania Championship was directed to the coaches' representative. He will present his recommendations to the LSC Board.
- The age group chair is reviewing schedule of events for the State Long Course Championship. The potential changes to the schedule of events for a four-day meet format will be based on the 2004 Short Course Championship. A proposal will be made to the LSC Board.
- Adjustments to the State Age Group qualifying times to allow 24 swimmers in the younger age group and at least eight swimmers in the 17-18 age group will be assessed after the short course championship. The age group chair will meet with Technical Planning, the Athletes Rep, and Coaches Rep. to discuss the possible changes.
- Assessing teams fines for not hosting a meet was tabled until the next board meeting.
- Senior Swim Budget tabled, senior chair absent.

- Steve Borowski provided update of the State Short Course Championship to the LSC Board.
- An update was given from the Maui Rep. regarding a prior request to pilot a fee-assessed program for teams who did not provide officials for the meets and were to report results to the LSC Board. MAGSA decided not to pursue the pilot program since the problem with a specific team was resolved. However, due to recent problems, MAGSA will readdress this issue.
- A suggestion was made to add an outstanding state short and long course age group championship swimmer award to the state championship. The Coaches Rep. will develop criteria and present to the board.

VI. New Business:

- A. A request was made to amend the by-laws, because USA Swimming no longer uses the Official Verification Certification (OVC) System. The appointed position for the LSC's OVC Coordinator is no longer needed and should be separated from the appointment that is connected to the Records Coordinator. USA Swimming has converted the times verification system through the LSC's National Times Verification (NTV) Officer of which the General Chair has made an appointment.

Here is the amendment to the by-laws:

Article 5 Board of Directors, Section 5.1 Members, 5.11.4 amend to read Records Coordinator.

Add

5.11.16 NTV Officer. Add 5.11.17 Top 16 Tabulator.

Article 7 Divisions, committees and coordinators, 7.1.1 amend to read Records and delete OVC and add at the bottom of the list NTV Officer. The Board approved the amendments, and will require approval at the House of Delegates meeting that is to be held in January

VII. Concerns:

- The Age Group Chair informed the LSC Board about an incident that occurred at the Kawamoto Pool on the Big Island. Details about the incident were vague, and a report will be sent to the LSC Board and to the Safety Chair.

VII. Announcements:

- Jr. Pan Pac Update: The LSC Chair has been in contact with John Buck on Maui and with John Kinney in Colorado Springs.
- Next LSC Board meeting is scheduled for Dec. 14, 2003 (Sunday) at 10:30 a.m., Chaminade University

Meeting Adjourned at 1:40 p.m.

Respectfully submitted.

Gwenn Tomiyoshi, Secretary