

Hawaiian Swimming

MAY 2009 LSC BOARD MEETING MINUTES

LOCATION: CHAMINADE

TIME: 10:30am DATE: 5/17/09

Attending:

Jon Hayashida, Dave Coleman, Lynne Nakamura, Malcolm Cooper, Pat Takeshita, Gwenn Tomiyoshi, Lynn Liu, Dean Schmaltz, Larry Oshiro, Ken Suenaga, Fred Tester, Robin Flanagan, John Flanagan, Jason Frifeldt, Elizabeth Matthews, Kenny Chew.

Meeting called to order: ... 10:39am.

I. Announcements:

- Plan to work through agenda quickly to focus on WZ issues to get notices and information posted ASAP.
- Chris Moore was approved by the Board to coordinate the WZ open water swim for the Age Group and Senior events and will address the Board later in the meeting.
- USA Swimming is conducting a Safety Workshop conducted by Risk Management on June 10-12, 2009. Hawaiian Swimming will send a representative to the workshop. Interested Board members should contact Jon if interested

II. Reports:

A. General Chair - Reports

1. Minutes of April 26, 2009. Corrections were made to identify the attendees at the April Delegates meeting. The minutes were approved unanimously.
2. Treasurer Report
 - a) Review/Approval of Financial Statements. No statements this meeting.
 - b) Auditor comments to Lynne listed 3 minor items being completed – account for equipment depreciation e.g. LSC laptop . Assets greater than \$500 in worth will be recorded as an asset.
 - c) Lynne revised Dec '08 Statement per Auditor comments, still modifying Jan-Feb-Mar '09.
3. Membership/Registration Report
 - a) Hawaiian Swimming registrations as of May 16, 2009

Athlete Total	2450	Athlete	2409
		Athlete Season 1	9
		Athlete Outreach	30
		Athlete Single Meet	2
Non-Athlete Total	290	Individual	222
		Family 1	34
		Family 2	34
Clubs Total	35	Club	33
		Organization	2

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- b) It was noted that it's been 2 years since USA Swimming instituted background checks and all coaches are reminded to renew their background check before the expiration date. A general reminder that if any certification expires (Coaches Safety Training, CPR, First Aid, or Background check) their coach's card will be invalid
 - c) It is proposed that all Hawaiian Swimming clubs will be required to electronically register their club members using HYTEK Team Manager starting September 1, 2009. Instructions for the procedures will be provided prior to the registration open enrollment by the Membership/Registration Coordinator. Currently, PCA and MDSC, have already implemented this procedure.
4. Western Zones report (see attached detailed report from Lynn Liu).
- a) The WZ Age Group ocean swim will be open to Western Zones swimmers only. The WZ Senior ocean swim is open to anyone age 15 and over and registered with USA Swimming. (registration may be completed at the race site. Points will be awarded and applicable to the overall team standings for the WZ Senior Championship.
 - b) MAGSA graciously volunteered to loan watches for the WZ championships and also offered to provide bells if necessary. Ken Suenaga will check if the bells are necessary.
 - c) Of 17 Western Zone teams, 6 teams have confirmed they will attend, 4 teams will not attend, 4 teams are probable and 3 teams are unknown.
 - d) Officials from all Hawaiian Swimming teams are encouraged to help and need to complete an officials application. June 1 is deadline for applications that are available on the Hawaiian Swimming website.
 - e) Dave Coleman commented that the Senior Zone Championship will probably use 8 lanes with flyover starts from one side of the pool.
 - f) Dave also requested that misters be installed at the WZ Championships to help cool the pool deck and officials. The meet on May 16, 2009 at VMAC was very hot ... Lynn will look into availability of the misters.
- B. Administrative Vice Chair
- 1. Dave Needs minutes analysis (per April Meeting Minutes) to get all past LSC board meeting minutes on file.
- C. Finance Vice Chair
- 1. DCCA - Department of Commerce and Consumer Affairs filing for 2009 has been completed. We're an organization in good standing.
 - 2. IRS Form 990-EZ has been filed as of 5/14/09 (deadline 5/15/09) and submitted to USA Swimming Joan Burgar.
 - 3. Annual audit of the 2008 calendar year has been completed and submitted to USA Swimming.
- D. Senior Vice Chair (Dean Schmaltz reporting for Harry Canales)
- 1. June 11-14 select camp - older. Top 10 boys and girls have been invited to the camp. Notice went out and the list is posted on the website with Sr. Camp

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button. Coaches will be Mark Noetzel, Billy Brown and Kevin Flanagan. They are working on the pool schedule.

2. Sr. Champs meet will be at UH – working on Meet notice. June 26-28. Medals ordered, trophies TBD. Dean to be meet director from Harry. Our board meeting is scheduled for June 27 at meet between prelim and finals. Jon will keep meeting to 2hrs max at UH. Dean will look at prior meet time line and provide estimated time of meeting.

E. Age Group Vice Chair (Kenny)

1. Pearl Harbor A/B/C July 11 on schedule w/no host. At Richardson pool, Ken Suenaga needs meet marshals to do a better job of enforcing safety. It was reported that the previous B/C meet at Richardson Pool was too crowded with tents up to pool edge near end of pool. It was noted that the Meet Referee has right and responsibility to make adjustments to insure safety at all times. It was asked that Ken Suenaga observe the pool set-up at the next Pearl Harbor swim meet and report any concerns to the Meet Referee.

11:35AM BREAK FOR CHRIS MOORE (WZ OPEN WATER RACE COORDINATOR/DIRECTOR)

- Chris has been running North Shore swim series past 10 years or so ... and has supplied t-shirts for Hawaii Zones teams. Talking w/Pat T ... looking for info for swim. Has a colleague Chris Gardner ... will be actual race director ... how to run timing, officiating, etc. In water start, beach finish. Using ankle markers and elect timing like WRS.
- Discussion... Considering adding points from Open Water to Sr. WZones meet to their club team scores.
- Goal ... entry fees will pay for all associated costs to run the race, including the t-shirts.
- Parking ... suggests buses since not much parking. Hope to work out deal with Waimea Falls Beach park. Insurance requirements may be imposed by Waimea Falls Park.

Western Zone Open Water RACE REVIEW OVER 12:17pm. 5 minute break.

2. Sanction conflict re June 14th open water relay swim on Maui conflicting with Invitational BOWS June 13-14 on Oahu. Motion to approve race as one-time only exception. 4 in favor. 6 against. Motion to allow sanction fails.
3. Request made to change LCM states back to June by John Flanagan in 2010. Needs to go back to the Coaches to vote. The board needs the input of the Coaches. Need to get started now for Coaches to discuss at states in July 2009. Next Board of delegates meeting in July – but a board job to approve dates so don't need delegates. Kenny needs to post schedule for 2009-10 by August. Larry Oshiro to solicit feedback from all the Coaches and get a vote again.
4. Heads up. HHSAA proposing moving back 2 weeks more early to 1st week of January. Vote will take place mid-June. Propose board meeting at states to discuss scheduling for 2009-10.
5. Fred Tester re Awards for meets. A/B/C should award top 8 places per 4.a.1.a. Fred thought awards would be given by classification up to 8 places. Fred made a motion to change wording to Rules & Regs. Upon review, the wording was

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unclear and crossed different classifications of meets. Per Robin Flanagan, the intent of the wording was for A, B or C, not any combination of classification. Jon proposing to change wording 4.a.1.a from ABC to A, B, or C only meet. Per Fred, 2-3 years ago meets would have 8 places for A/B&C swimmers based on entry times. Dave concurs that was the intent. Dean reports that's not how it was done per previous meet shells when he started creating them. Further discussion: change to 4.a.1.b for classified meets. Jon proposing putting detail in parentheses.

- a. Motion to table by Dean to put to next meeting with wording provided before going ahead with any vote. (Tabling requires 2/3 vote): Tabled.
- b. Dave Coleman volunteers to prepare proposed changes 4.a.1.a&b for next meeting to then propose to Board of delegates meeting in August. 2.c.4 and 4 & 7 also to be modified for consistency. (Rules and Regs).

F. Peer Elects – Swimmers, Coaches & Official Representative.

1. Official's Report
 - a) Marcelle: not here.
2. Swimmers' Report
 - a) Jason: Dean has a swimmer rap on Hawaiian Swimming to put securely up for use at states and email.
 - b) Emailed Lloyd about College 101 for help
 - c) Working on next election at Long Course States.
 - d) Working with Susan re timers at Zones.
3. Coaches
 - a) No report.

G. Club, Athlete, and Special Programs Coordinator

H. Technical Planning

1. No report.

I. At-Large Reps:

J. Special Committee Reports

1. LSC Times Administrator (NTV report). Everything's been put in. Still Q re swim at SCM meet. Malcolm thought it was closed and was told it could only be protested by the swimmer. No ... per Dave Coleman, anyone can submit a protest e.g. swimmer, coach, etc. Malcolm will supply protest this week.
 - a. Question regarding HI database & USA-times on mainland. Any HI swimmers in meets out of Hawaii, if they want times in HI database, need to notify Fred or his assistant at NTV. Malcolm to inform J.Renner and others send info to Fred or Peggy if doing mainland meets.
2. Team Hawaii Administrator
 - a. All invites have gone out to eligible zone swimmers. Pat Takeshita waiting for applications to come in.
3. Special Projects Administrator – no report

III. Old Business:

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- a. Question from Fred Tester... request to send emails regarding upcoming meetings if there's a coaches/delegates meeting at least a month in advance. Jon Hayashida will look into getting the notices out by more than just posting on the web.

IV. New Business:

- A. Jon ... under HI Swimming bylaws, one section was left blank (undefined) for future use which he'd like to use. Bylaws make a mention that the executive committee ... but doesn't define. Jon proposing it to be made up of Admin, Age Group, General, Sr. Vice, Finance chair ... (vice chair + general chair) to put into bylaws as a standard. P.25 of bylaws. Discussion: this is the group that has to make a decision if immediately decision is needed. They would be required to report to board following the decision. Dean thinks there's a template in USA-Swimming. Jon will table w/wording to next meeting to firm up the proposal.
- A. Sectary to Update Board member listing to indicate Ken Suenaga as safety coordinator for LSC ... a voting position. Appointed by Jon Hayashida.

V. Final Comments:

The next LSC Board Meeting will be held on June 27, 2009, at UH between prelims and finals.

VI. Adjournment:

- a. Motion to Adjourn by ... Gwenn. 2nd. Approved. 1:18pm.