

LSC Board Meeting Minutes
Chaminade University
June 27, 2004

Present: Ken Suenaga, Jane Suenaga, Gale Wilson, Lynn Nakamura, Lynette Chew, Cathy Hiramoto, Peggy Glasgow, Bill Maitland, Mike Sabina, Jon Koshiba, Pat Takeshita, Merri Wada, Kelsey Kawano, Chelsea Nagata, Gwenn Tomiyoshi, Matthew Tanigawa, Jon Hayashida, Fred Tester, Char Tester, Marcelle Arakaki.

- I. Chairman Ken Suenaga called the meeting to order at 10:50 a.m.
Chairman Suenaga introduced the following people who will be serving on the LSC board.
Gale Wilson - Finance Chair
Lynne Nakamura - Treasurer
Matthew Tanigawa - Junior Athlete rep.
Cathy Hiramoto – Top Sixteen
- II. Minutes of May 15, 2004 were approved.
- III. **Treasurer's Report** – Gale Wilson
 - Treasurer's report was circulated to the membership with a proposed budget for the 2005 swim season. She advised the committee chairs that any expenditure by the committee should be part of the budget.
 - A question asking "How much funds would the LSC need to generate at championships to balance expenses for the year?" It was explained in the past, general funds were generated through t-shirts sale and other means at the championship meet, however this year the LSC did not have the t-shirt sales. The board discussed ways to generate additional funds which included charging a swimmers fee at championship meets. It was commented that LSC organizations on the mainland have adopted Senior Nationals and the Western Zone concept of assessing a swimmer fee, to participate in the meet. Another suggestion to raise funds was to increase the swimmers registration fee, which would directly impact all swimmers rather than championship participants. Gale Wilson and Peggy Glasgow will research possible fundraising ideas to build the LSC general fund and present their ideas to the board for discussion.
 - Request for travel subsidy forms were distributed, that included military request for travel subsidy, regular request for travel subsidy and the W-9 forms.
 - The treasurer's report was approved by the membership.
- IV. **Committee Reports:**
 - A. Administrative Vice Chair – Vacant
 - B. Finance Chair – Vacant
 - C. **Age Group Vice Chair** – Jon Hayashida
 - A report was provided to the board on the new format used for the State Long Course Championship. "Informal" feedback was also received. The following are notes of various comments received as well as recommendations for the Board to consider:
 1. Adjust the new format to move one of the first session timed final event to the last final.
 2. Return to previous format but keep the events (days were more balanced).
 3. Make all 12 & U events timed finals.
 4. Keep 800 free for girls and 1500 free for boys like at senior nationals as timed final events.
 5. Swim all individual events prelims/final (no timed final events).
 6. Change entry requirements to allow 8 events but remove the 3-a-day maximum.
 7. Limit total maximum number of individual events to six (6) similar to Western Zone championship and National championship meets.
 8. Return back to previous format.
 9. The overnight rest was good before finals (swimmers)
 10. Morning finals are tough because not all kids are used to swimming in the morning.
 11. The changed format should not have flyover starts for finals and the timing interval for finals seemed faster than prelims in the afternoon.
 - Additional general comments included:
 1. All Championship meets bid should be awarded a minimum of 18 months in advance.
 2. The LSC should NOT be the Sponsor/host of the meet.

3. If LSC requires revenues they may consider applying a meet fee (i.e.\$10/swimmer) in addition to the current meet individual and relay entry fees. This type of fee is common in meets held in Pacific Swimming and Southern California LSC meets.
 4. All championship meet format changes should require proposal at an LSC board meeting and published on the WEB and each teams head coach/LSC rep should require a “sign-off” process. It should be published as to teams voting for or against the change and those that “failed” to respond. This will address the “when did this change” issue.
 5. Championship format changes should be reviewed and endorsed by the Age Group Chairperson, Championship Administrative Judge, Officials Chairperson, and Technical Planning Chairperson prior to final approval at the delegates meeting.
 6. Must be approved by the LSC Board a minimum of 9 months prior to the championship start date and conditional that it does not negatively impact the scheduled use of the facility.
- The Age Group Chair reported that the R&R allows for Inter-Club meets to be sanctioned. The sanction requirements state that a meet will not be sanctioned in conflict with the swim schedule (R&R II.A.3). Based on these requirements a sanction for a nonscheduled meet may be in conflict if the LSC approved meet schedule is not upheld. The Board was asked to further define and clarify the conditions that would allow an inter/intra club meet to obtain a sanction to insure these meets are in alignment to promote the swimming program for Hawaiian Swimming and USA Swimming. The following proposals were made regarding the sanction of inter-club/intra-club meet.
 1. No inter-club meets will be granted a sanctioned unless all LSC approved schedule of meets are hosted (excluding Invitational and Championship meets).
 2. Sanctioned inter/intra-club meets will be granted to team(s) that have hosted or will host and LSC “scheduled” age group meet in the current season (September 1 – August 31).
 - A request was submitted for approval for the Aloha State Games (July 11, 2004), held at the University of Hawaii pool. The LSC board granted pre-approval for the Aloha State Games swimming events to be approved swims. The swims will be approved following validation that the meet was run and completed in compliance with USA Swimming rules.
 - The 2004-2005 Hawaiian Schedule was distributed and approved with the following changes:
 1. It was recommended and approved to include two (2) distance meet events in each of the last two East and West meets for each respective season. Qualified East/West swimmers will be allowed “cross over” to swim the long distance events only. The remainder of the meet will be closed to the respective East or West meet teams. The charge to “cross over” and swim the long distance events will be the same as the classified/non-classified meet fees (\$3.00). This change is expected to allow more long distance events on one day, and allow meets to be more cost effective.
 2. A request was made to a combine East/West meet after the Long Course State Championship. The board accepted the recommendation due to low swimmer participation after the 2004 Long Course State Championship. The combined East/West meet is scheduled for June 25, 2005.
 3. Additional changes to the proposed meet schedule:
 - a. Manoa Invitational is on April 22-24, 2005
 - b. MAGSA and Big Island meets scheduled on April 23-24 will need to move there respective meets to April 30/May 1 or select an alternate meet date.
 - c. June 25, 2005 combined East/West meet
 - d. Sept. 4, 2004 East meet
 - e. Sept. 11, 2004 Military meet

D. Coaches Rep. – Jon Koshiba, Steve Borowski (absent)

- Both the ASCA coach of the year nomination and nomination for the Junior Coaches rep. will be done at the Keo Nakama Invitationals

E. Athletes Rep. – Chelsea Nagata (departing rep) Nikoya Collier (Senior rep.) Matthew Tanigawa (Junior rep.)

- The Athletes Rep. presented feedback from the swimmers of the new format at the State Championship. Swimmer comments are as follows:

1. The format was all right however the first day was the toughest especially if you swam the mile and then had to swim prelims later in the afternoon. That was really tiring, but overall it was ok.
2. The pool should have been cleaned, visibility was poor and water was murky.
3. The schedule was different and it was hard to swim finals in the morning and then try to make it into the finals at prelims. I think that it was better before.
4. This format was a disadvantage to the distance swimmers. Maybe it was because we couldn't go anywhere after we swam during the break (because of the location of the pool), or maybe it was because the ruling was a tad bit confusing for the swimmers participating in timed final events. If the schedule is to stay this way, there needs to be some clarification on the number of events per day, and what constitutes as a session. By the way, I believe that the LSC had previously ranked the top five pools that State Championships could be held at. What happened to that list? Was there any mention of the Barber's Point pool? Could this be why there was a weaker turnout for a STATE meet, and why there weren't as many fast swims? Please hold states at a pool where EACH relay swimmer is able to dive off of a block.

F. Registration Membership Coordinator – Lynette Chew

- Notated a change from Colorado Springs regarding First Aid certification from Heart Saver Pack will be discontinued the course.
- As of September 1, 2004 membership for a regular athlete will increase by \$1.00. Next year's Regular athlete registration will be \$51.00, Seasonal will be \$26.00, Non-athletes will be \$51.00 and Non-athlete family will be \$86.00.
- As of June 25, 2004, there are: 2,154 regular athletes, 30 seasonal, 297 non-athletes, 31 regular clubs and 2 organizations.
- A request was made by the registrar that noted that the LSC Rules and Regulations says that registration can be postmarked up until the time of the meet, however the Swims Program does not recognize the swimmer until the registrar inputs the swimmer's registration into the database. It was recommended that the Age Group Chair notate on the meet notice that swimmers need to be registered before a championship or invitational meet, however the registrar held off her request until she gets clarification at conventions.

G. Technical Planning – Ron Tsuchiya (absent)

- A proposal on distribution of the new official's t-shirt was submitted by Technical Planning, however proposal was tabled until next meeting. The question still remains where would funds to pay for the new officials t-shirt comes from. A motion was made to move monies from the general fund to pay for the initial order of official's shirts. The board voted and approved the motion.

H. Safety Coordinator – Dexter Lee (absent)

I. Records Chair – Lynn Asaoka (absent)

J. Adaptive Chair/Club Development – Char Tester

- Submitted and shared her report from State Championship
- The board was informed that this year would be the first time handicap swimmers would be participating in Western Zone.

K. Top Sixteen Coordinator – Cathy Hiramoto

Will be contacting Lisa Hendrickson for information.

L. NTV Officer – Fred Tester

No report

M. Official's Chair – Dave Coleman (absent)

No report

- A thank you letter was submitted by Marcelle Arakaki to the LSC Board for giving her the opportunity to attend the Referee/Facilitator Clinic in Dallas, Texas.
- Char Tester commented on the Long Course Championship and submitted her report.

N. At-Large Reps:

Big Island – Barbara Kopra (absent)

Maui – Kelsey Kawano (No report)

O. Western Zones – Pat Takeshita

- Informed the board of the selected coaches (Spencer Shiraishi, Larry Oshiro (head coach), Ken Suenaga, Claire Kawagishi), chaperones are (Spencer Lau, Caroline Lau, Carol Ayabe, Bill

Moore, Jocelyn Demirbag and Pat Takeshita) 47 swimmers are signed-up to participate in Western Zones. The 10 & under boys, 11-12 year old boys and 17-18 year old girls have no relays. Another zone meeting is scheduled at Keo Nakama.

V. Old Business:

- The chair informed the board that Central Oahu Park completion deadline is December 31, 2004. It is an 80-meter pool, 14 feet deep on deep end, 7 feet on shallow end and a bulkhead on the end.
- A recommendation was made to include two additional pads to the upcoming budget, some pads are requiring repair.

VI. New Business:

- Jane Suenaga gave a brief report on the Oceania Swim. She noted that the swimmers events came up quickly; therefore she suggested swimmers who are attending next years Oceania Swim carefully select their events. It was recommended that the LSC begin planning and preparing for next year's event (selection of coaches and chaperones). Next year the Oceania Swim will be held in West Samoa.

VII. Concerns within our LSC: None

VIII. Announcements:

Next LSC Board meeting is scheduled for July 18, 2004 (Sunday), at Chaminade University, 9:00 a.m. is the bid meeting, and delegates meeting to follow.

Meeting Adjourned at 1:32 p.m.

Respectfully submitted.

Gwenn Tomiyoshi, Secretary