

To all Hawaiian Swimming LSC Members

Subject: July 15, 2001 Bid meeting

1. The Hawaiian Swimming membership met on Sunday, July 15 at Chaminade University to bid on meets for the 2001-2002 swimming season. Those present were: Robin Flanagan, Ken Suenaga, Kathy Fay, Gale Wilson, Fred Tester, Char Tester, Adele Wada, Allen Shishido, Michael Anderson, Harris Nakamoto, Lester Miyatake, Ellen Wrynn, Marcelle Arakaki, Alison Wilson, Larry Reifurth, David Coleman, Lynette Chew, Kenneth Chew, Hinley Mazzone, Peggy Glasglow, Kent Keiser, and Amanda Fay.
2. The meeting was called to order at 10:15am
3. Robin explained that if an application was received from a team before the bid meeting with the appropriate venue and that is the only bid for the meet, the meet will be awarded to that team. If a team bids in advance with a non-conforming venue, the bid will still be open at the bid meeting for a bid with the appropriate venue.
4. Attendees were reminded that the Military Meet is limited to military teams - PHSC, Hickam, SSSC, Pool Hawks, and BPSC.
5. Mike Anderson from UH Swimming proposed Six Senior Meet dates: Oct 12; Nov 9; Dec 1-2 or Nov 30-Dec. 2; Feb. 8 or Feb. 9; March 9; and May 3. He has worked with Brian Lee on this schedule. Entry fees will \$5 in advance per event and \$10 per entry on the day of meet. No awards will be given. Entry fees will go to UH for refreshments and updating of equipment and timing systems. Dave Coleman will work on developing a group of "Seniors" officials. There was a discussion on possible conflicts with the Age Group schedule and the difficulty in getting enough officials. Dave will work to schedule officials and plan to accommodate the Age Group, Senior and High Schedules.
6. The teams represented at the meeting drew their bid numbers: Hickam (7), Manoa (3), KSA (6), PHSC (1), HSC (4), BPSC (2), PAQ (5), and Aulea (8).
7. The teams with Invitational scheduled took a pass on first round.
8. After three rounds, the bidding ended. The teams present were asked if there were any other dates they wanted to bid on. The next step is for the LSC to approach the City and County to see if public pools are available on the open dates. If there are, the teams that are interested in hosting a meet can adopt one of those. Arrangements to be discussed later.

9. Dave Coleman repeated the policy agreed to at the last board meeting that the officials committee will select the referee and starter for all sanctioned meets, including invitationals,
10. The Military meet rotation will be worked out among the military teams
11. Saturday, July 21 is the opening of Waipio Park. Mayor Harris will speak.
12. Fred reminded the teams that took the meets to submit requests for sanction at least 45 days before the meet to allow time for meet shell to be constructed.
13. The bid meeting was adjourned at 11:40am.

Subject: July 15, 2001 General Meeting

1. The Hawaiian Swimming membership met on Sunday, July 15 at Chaminade University for the General Membership Meeting. Those present were: Robin Flanagan, Ken Suenaga, Kathy Fay, Gale Wilson, Fred Tester, Char Tester, Adele Wada, Allen Shishido, Michael Anderson, Harris Nakamoto, Lester Miyatake, Jon Hayashida, Gwen Tomiyoshi, Alison Wilson, Larry Reifurth, David Coleman, Lynette Chew, Kenneth Chew, Kent Keiser, and Amanda Fay.

2. Ken Suenaga announced the Nominations for the 2001-2003 term:

Financial Chair - **Larry Reifurth**

Age Group Chair - **Fred Tester**

Registration Chair - **Lynette Chew**

Treasurer - **Gail Wilson**

Technical Planning Chair - **Jon Hayashida**

Senior Chair - **Brian Lee**

Ken asked for nominations from the floor. There were none.

A Motion was made and seconded to accept the slate as proposed. The vote was 16 in favor; none opposed or abstaining.

A Motion made and seconded to accept the current officers for another one-year term:

Chair - Robin Flanagan

Vice Chair - Ken Suenaga

Secretary - Kathy Fay

The vote was 16 in favor; none opposed or abstaining.

3. Committee Reports

- a. Treasurer** - Gale Wilson. The current bank balance is \$79,310.03. The LSC netted \$ 7,993 for both State Champs. We have received most of the swimmers fees for zones and not all of the zone expenses have been paid. We have only received orders from 4 LSC's for zone uniforms. Gale will contact the swimmers who received travel subsidies from the LSC last year. She needs their addresses and SSN's in order to issue them a 1099. A question was raised on amount of subsidy to give the sectional swimmers. Last year the LSC gave \$200 per swimmer for Senior Champs. A question was also raised as to whether relay only swimmers will be subsidized to sectionals. There is \$4000 budget for travel subsidies for Seniors and Sectionals. A Motion was made and seconded to allocate \$100 per sectional swimmer . The vote was 12 in favor; none opposed; 4 abstentions. Gale will know by the next board meeting how many swimmers requested subsidies for sectionals. The Technical Planning Committee will prepare a plan for subsidies. A Motion to limit the subsidies to non-relay swimmers. Motion was tabled for consideration and recommendation by the Technical Planning Committee. The Articles of Incorporation have been filed and certified. The Secretary will have the original copy. The GET license application is being prepared. The Department of Taxation recommended that we submit a request for exemption. Which we will do. Gale was not able to get the Hawaiian Swimming 1997 and 1998 tax returns. She requested a copy from IRS and they replied that the returns were not available. Gale completed the 2000 return with no information on the last five years. The returns are due August 15. Gale is trying to locate records for 1997 and 1998. Lynette researched past minutes. The March 1998 minutes reported that the tax return would be done by the end of March. The Cashflow report for 1998 will be given to Gale to help reconstruct. Gale may have to go back to attorney and ask for further advice. Robin got a email from Nick Keller saying that there may be additional funds from the senior committee. Gale will pursue.
- b. Registration** - Lynette Chew. Currently, there are 2,448 regular athletes. Lynette asked club registrars to send one check for all registrations from their club so she doesn't have so many checks to handle. Also if an individual check bounces, the swimmer is not registered and the club will be fined if the swimmers participates in a meet without a valid registration.
- c. Officials** - Dave Coleman. Char will be chief judge at Zones. Char has the list of shirt sizes for the Zones officials and has called them in with an estimate of the number that have not been submitted. Dave will attend the National Officials Chair meeting in Chicago in August. Larry will go to the Officials clinic in September. Both trips were budgeted.
- d. Age Group** - Fred Tester. Fred is working on the time standards for next year, including suggestions from the coaches. Coaches want consistency in time standards and they want to understand how standards are defined. They also want State Champs to be special, and not degraded to be similar to an invitational. Fred will present the proposed time standards at the next meeting. The Master Recap form will be put on the web with the new entry fees. It was discussed that Maui and the Big Island allow five events plus a relay at unclassified meets but Oahu is limited to 3 because of the 4 hour rule. The Age group chair will monitor neighbor island meets to see that the 4 hour rule is being adhered to. The proposed Time Standards will be emailed to the board before the next meeting.
- e. Club Development** - Char Tester. Copies of the Hawaiian Swimming Rules and Regulations are available from Char. If any club needs one, they should contact Char. Some teams have not yet received their Toolboxes. If you have not received one, contact Char.
- f. Coaches Rep** - Kent Keiser. Kent is trying to develop a Coaches Guide for new coaches covering the procedures of Hawaii Swimming. They would like to publish soon and are asking for ideas and inputs.

Robin asked for information on how much funding they will need for the publication.

4. Old Business

a. Convention - Attendance at the next convention was discussed. It was planned that Age Group chair, Vice Chair, Senior Chair, Coaches Rep, and Athletes' Chair would go. \$6,600 was budgeted. Robin asked who on the Board was planning on attending the convention. The Vice Chair will attend. Robin will find out if the Senior Chair can go. Also, the Treasurer, Registration Chair, Club Development Chair, Officials Chair and the Athletes Representative may attend. The Board approved sending either six or seven people to the convention depending on Brian's decision. Gale also volunteered to see if she has free miles to cover her or Alison's air fare.

b. The increase in transfer fees will not go into effect until September 1. Clubs who paid more will be given credit

5. The next meeting will be August 19, 2001 at 11am at Chaminade University. The Board will discuss items from the Coaches Forum at that meeting.

Respectfully submitted,
Kathy Fay