

Hawaiian Swimming
Executive Board Meeting Minutes
August 21, 2005
Chaminade University

Present: Ken Suenaga, Jane Suenaga, Lynette Chew, Jon Hayashida, Dean Schmaltz, Matt Tanigawa, Ray Orikasa, Larry Oshiro, Dave Coleman, Gwenn Tomiyoshi, Lynne Nakamura, Ron Tsuchiya, Nicole Miyahira

- I. Chairman Ken Suenaga called the Executive Board meeting to order at 10:45 a.m. and shared reasons for an Executive Board meeting.
- II. The Executive Board approved the House of Delegates minutes for July 10, 2005.
- III. Treasurer's Report – Lynne Nakamura
 - A proposed budget was circulated for review by the board. A suggestion was made to add Jr. National's to the proposed budget.
 - Procedure regarding submittal of the \$1.00 surcharge to the treasurer was brought up. It was noted that designated team or organization would submit payment to the treasurer accompanied with total number of participating swimmers in the meet including scratches.
 - Travel Subsidy request forms will be sent to the respective swimmer who participated in the Western Zone Championship.
 - The treasurer informed the board she received two requests for travel subsidy reimbursements. The first request is pending due to missing forms and additional information from the swimmer. The board denied the second reimbursement request according to guidelines in the Rules and Regulations, noting that a swimmer must be registered with Hawaiian Swimming by January 15th 2005. The Registration Membership Coordinator informed the board she received the swimmers registration application in February. It was suggested that the treasurer inform the swimmer of the board's decision.

IV. Committee Reports:

- A. Administrative Vice Chair – Kenny Chew (No report)
- B. Senior Vice Chair – Scott Sherwood (Absent)
- C. Finance Vice Chair – Gale Wilson (Absent)
- D. Age Group Vice Chair – Jon Hayashida
 - The meet sanction request and Meet Recap forms will be updated to reflect the changes in fees and meets requirements. These forms will be forwarded to board members for review.
 - The \$1.00 surcharge starting September 1, 2005 was clarified to be an added charge per athlete per meet not per day. This fee will be charged to all Hawaiian Swimming sanctioned meets excluding invitational and championship meets. Information will be noted in the meet notice and listed in the financial report that is forwarded to the treasurer.
 - According to the Rules and Regulations, meet entry due date is not to exceed 10 day's prior to start of the meet. Presently, the entry person has been accepting entries up to seven days prior to start of the meet. Changing the entry due date will require House of Delegates approval, however during the interim, it was decided that the entry due date would be five days prior to start of the meet.
 - A request from Oahu Club to host a Sprint Meet along with the Symposium on October 9, 2005 was approved by the Executive Board. The meet will be held at the Oahu Club Pool and will be an addition to the Hawaiian Swim Schedule.
 - The board also approved the new travel subsidy form for Western Zone.
- E. Coaches Rep. – Ray Orikasa and Larry Oshiro
 - The coach's rep. announced that Kevin Flanagan has been nominated as Hawaiian Swimming Coach of the Year. Confirmation of the nomination is forthcoming from ASCA.
 - Coach Oshiro thanked all coaches who attended and assisted at Western Zones.
- F. Registration Membership Coordinator – Lynette Chew

As of Aug. 21, 2005, registration for Hawaiian Swimming is as follows:

2,421 Regular Athletes Registered	297 Non-Athletes	30 Clubs
<u>131 Seasonal</u>	2 Organizations	
2,552 total		

The registrar informed the board that registration fees for the 2006 Season has increased to:
Regular Athletes - \$52.00 Family - \$90.00 Seasonal - \$27.00

H. Technical Planning – Dean Schmaltz

- Announced he is organizing his committee members.

V. **Ad Hoc Committee Report:**

- The Ad Hoc Committee shared their report with the board. Upon reviewing the report, the board agreed to keep the current subsidy process, and move forward to have the Ad Hoc committee review the LSC travel subsidy policy. A suggestion was made to table the Ad Hoc Committees report.
- A question was raised if the Ad Hoc committee can look into subsidizing monies for any sectional meet outside of the Western Zone.

VI. **Concerns Within Our LSC:**

- There has been a matter that has been brought to the Executive Board, and has been referred to the Board of Review. Further comments should be referred to Larry Riefurth.

VII. **Announcements:**

- Update of the Central Oahu Regional Park, completion of the facility is undetermined, however a meeting is scheduled for next month.
- A note for coaches of swimmers who attended zones, you need to make adjustments according to USA Swimming regulations for entry times.
- Bid for Zones – New Mexico has submitted a bid.
- Next meeting will be a Board meeting on Sunday, 10:30 a.m. September 25, 2005 at Chaminade University.

Meeting Adjourned at 12:45 p.m.

Respectfully submitted.

Gwenn Tomiyoshi, Secretary