

LSC Board Meeting Minutes  
Chaminade University  
August 29, 2004

**Present:** Ken Suenaga, Dave Coleman, Bill Maitland, Kelsey Kawano, Char Tester, Peggy Glasgow, Keith Arakaki, Scott Sherwood, Gwenn Tomiyoshi, Pat Takeshita, Matthew Tanigawa, Fred Tester, Cathy Hiramoto, Lynette Chew, Gale Wilson, Lynne Nakamura, Kenny Chew, and Jon Hayashida.

- I.** Chairman Ken Suenaga called the meeting to order at 10:45 a.m.
- II.** The board approved minutes of July 18, 2004.
- III.** Treasurer's Report – Lynne Nakamura
  - A. The board approved the treasurer's report as distributed. The treasurer informed the board that the LSC general account was transferred to City Bank as approved by the board.
  - B. A request for subsidy, and if necessary a request for exception, was received from a team that attended a Sectional meet in Texas. The team representative supported their request stating the subsidy form does not specify require that subsidies are only available for attending the Western Sectional meet. It was determined that subsidies were established for qualified swimmers attending the Western Zone Age Group and Sectional championships (replacing Junior Nationals) and Senior Nationals. The board voted to deny the request for exception (3 approved, 5 opposed and 4 abstained).
  - C. A request for exception of the January 15<sup>th</sup> 2004 registration deadline was requested to allow swimmers attending national level meets to request for subsidies from Hawaiian Swimming. The team representative indicated that the swimmers are away at college and requested the team to register them. The fault of the late registration was determined to the team and not the swimmers. A motion was approved to grant an exception to the two swimmers (8 approved, 0 opposed, 3 abstained).
  - D. Discussions to allow subsidies to swimmers attending Sectional Championships other than the Western Sectional Championship was tabled pending discussion with representatives from the Western Zones at the USA Convention in September 2004.
- IV. Committee Reports:**
  - A. Administrative Vice-Chair – Kenny Chew  
The Vice-Chair attended the Central Oahu Regional Park meeting and reported the opening of the pool is expected in February 2005. The delay from the anticipated December 2004 date was due to weather conditions and various other delays.
  - B. Senior Chairman – Scott Sherwood  
Senior meets for the season was updated. The Senior meets are scheduled at the University of Hawaii – Manoa pool on the following dates. The meet will have selected long distance events and no relays.
    - Oct. 15, 2004
    - Dec. 3, 2004
    - May 6, 2005
  - C. Finance Vice-Chair – Gale Wilson  
A question was raised how verification would be completed for swimmers who register online and participate at meets that are eligible for subsidy. A recommendation was made that when coaches register the swimmers on-line, they send an e-mail to the finance chair and registrar confirming the swimmers registration confirmation.
  - D. Age Group Vice-Chair – Jon Hayashida
    - Changes to the LSC schedule were made and will be forwarded to Keith to place on the website.
    - Deadline for bids for the Short or Long Course Championship meet will be September 10, 2004. If there are no applications to host the short course championship in December by the deadline, the LSC will host the December championship.
    - The State Short Course Championship was reconfirmed to be held on Dec. 18 – 21, 2004.
    - Team Hawaii was one of the smaller represented LSC teams placed 8<sup>th</sup> place overall and did displayed an outstanding effort to win the Adam S?? "Spirit" Award. Swimmers did an excellent job representing Hawaii and had a lot of exposure in the local newspaper and appearances on television. Next year zones will be in Utah.
    - Swim standards will be forthcoming and submitted to the LSC Board for approval at the September 12, 2004 meeting.

- Keith Arakaki stated that he attempts to put all results on the web including links to web sites that publish results with local swimmers. He also welcomes information as to the results and references to these web sites.
  - Oahu East and West meets will include two long distance events per meet on the last two scheduled meets before the Hawaiian Swimming championship meets. These events will be scheduled at the beginning of the meet. East and West swimmers will be allowed to enter the long distance events only. The grouping of the events will be 500y/400m free and 1650y/1500m free or 400 IM and 1000y/800m free.
- E. Coaches Rep – Jon Koshiba (absent) & Ray Orikasa (absent)
- F. Athletes Rep. – Nikoya Collier (absent), Matthew (No Report)  
The LSC Chair indicated that Nikoya Collier might not be able to attend the USA Convention in September 2004. Efforts will be made to see the ticket can be changed to allow another delegate in her place.
- G. Registration/Membership Coordinator – Lynette Chew
- Registration forms are being distributed sent out to the respective teams. Kelcey Kawano was asked to distribute forms to the members under MAGSA. Due to no representative from Big Island Swimming, Gwenn Tomiyoshi, Secretary, was asked to bring back the forms for the Big Island teams.
  - As of August 31, there are 2,210 Regular Swimmers registered, 19 Outreach, 126 Seasonal Swimmers, 305 Non-athletes registered, 31 Clubs and 2 Organizations.
  - There is a request for a new team. The contact will be directed to the Registrar for information on starting up a new team.
  - Anyone requesting Non-Athletes forms may request forms directly to the Registrar
- H. Technical Planning – Ron Tsuchiya (absent)
- I. Safety Chair – Vacant
- The LSC Board is requesting someone to volunteer to coordinate the safety requirements for the Hawaiian LSC. It is preferred (not required) that the Safety Chair be instructor certified in water safety (WSI), Cardiopulmonary Resuscitation (CPR), and First Aid.
- J. Records Coordinator – Lynn Asaoka (absent)
- K. Adaptive Chair/Club Development – Char Tester
- Two adaptive swimmers participated in Western Zones. It was reported that both swimmers enjoyed the event. Although there were only two swimmers it was considered a success since these swimmers were able to “fit” into the championship with a low profile.
  - An inquiry was asked as to what requirements were required to classify a swimmer with disabilities. It was noted that there are many classifications, but a note from the doctor is required to establish and or initiate the swimmer’s classification.
- L. Top Sixteen – Cathy Hiramoto (No Report)
- M. Official’s Chair – Dave Coleman  
The schedule for officials’ clinic is listed below. Additional clinics may be scheduled for Oahu and the neighbor islands.
- Sept. 29, 2004, Wed. 5:30 Referee Clinic at Chaminade University
  - Oct. 23, 2004 Stroke and Turn Clinic on Oahu
  - Nov. 20, 2004 Starter Clinic
  - April 2, 2005 Stroke and Turn
- N. NTV – Fred Tester (No Report)
- O. At-Large:  
Big Island (absent)  
Kelsey Kawano (MAGSA)
- Reported the Jr. Pan Pac Games is scheduled for January 6 – 9, 2005 at Kihei Aquatic Pool. Maui County officials completed a site inspection and review of the facilities. The meet events will start from both ends of the pool with all finals concluding on the “Makai” side of the pool.
  - A request was made that the Hawaiian LSC assist with providing officials on deck as necessary.
  - An opening ceremony is being planned that will include a parade including a representative carrying the flag from each participating country followed by the athletes of that nation.
  - Awards will be presented after every two events during the final sessions.

**V. Old Business:**

- Jr. Pan Pac Games – see report under At-Large representative Kelcey Kawano
- Inter-squad/Intra-club meet - no sanctions will be granted unless the Hawaiian Swimming Meet Schedule has a host for all meets.

**VI. New Business:**

- Warm-up Procedures:

It was mentioned that the Warm-up procedures should be review because the coaches were not following the warm-up procedures. It was mentioned that the Warm-up procedures should be maintained, however, the Meet Director and Meet Referee should assess the situation and make the changes to the warm-up procedures, specifically the dive lane requirements, as necessary.

- LSC Registrar PC Equipment:

A request was made and approved to allocate up to \$2,000 to replace the Registrar's PC with an updated model. It was suggested that the Administrative Vice-Chair assist in obtaining a new PC that would allow the Registrar to manage and perform the registrar's responsibilities and accommodate related software.

- LSC Equipment Trailer:

A request was made and approved to allocate up to \$2,000 to order a custom built trailer to house and transport the LSC equipment including touch pads, cables, and related equipment.

- Oahu Regional Park:

The City officials indicated that they are looking at two possible options regarding the management of the new pool facility. The options include the City or a non-profit organization running the pool facility. Responsibilities for managing the pool would include staffing and maintenance. If the City manages the pool then the LSC may not have the scheduling control that it may desire. Ken will continue to meet with City officials to address this and other issues as it gets closer to completion. Ken also requested that anyone with ideas on the management of the pool contact him so that he can consider addressing these issues with City officials.

**VII. Concerns within our LSC:** None

**VIII. Announcements:**

- Next LSC Board meeting is scheduled for Sept. 12, 2004 (Sunday), 10:30 a.m. at Chaminade University.

Meeting Adjourned at 1:33 p. m.

Respectfully submitted.

Gwenn Tomiyoshi, Secretary